**EXECUTIVE BOARD MEETING MINUTES –April 3, 2024**

*Location:* Black Angus Steakhouse 5000 Candlewood St, Lakewood, CA 90712

**Call to Order:** 6:33 PM

**Members Present:** Vice President Jennifer Perez, Secretary/ Treasurer Brenda Olmos, Immediate Past President Jeff Wood, Associate Member Committee Chair Mark Waronek, Budget and Audit Committee Nancy Tragarz (via Zoom), City Managers/Administrators Committee Jesus Gomez, Director-at-Large James Bozajian (via Zoom), Legislative Committee Chair John Erickson (via Zoom), Public Safety Committee Chair Victor Sanchez, and Special Events Committee Gustavo Camacho.

**Absent:** Ambassador Committee Yesenia De La Rosa, Director-at-Large Drew Boyles, Emeritus Director-At-Large Frank Zerunyan, Legal & Contracts Sal Mendez, Membership Committee Claudia Frometa, Resolutions Committee Oscar Flores, Selection Committee Margret Finlay, Marketing Committee Jose Gonzalez, and President-Emeritus Dr. Julian Gold.

**Others Present:** Marcel Rodarte, Mayra Bonilla, Frank Rodarte.

 **Quorum: Yes**

**Meeting Proceedings**

* + **Secretary/Treasurer Olmos presented the April disbursements and March meeting minutes, and January 2024 – February 2024 financials (with accounting correction on the actual vs budget). Special Events Committee Gustavo Camacho motioned to approve, seconded by** **Associate Member Committee Chair Mark Waronek.** **With no abstentions, the motion passed unanimously.**

**Reports**

**Vice President’s Report– *Vice President Jennifer Perez***

* + Vice President Jennifer Perez welcomed thanked the EB for taking their time to attend the April 2024 EB meeting.
	+ Vice President Perez informed the EB of all the planning for AMS and CCCA Annual Golf Tournament
	+ Vice President Perez proposed to have May EB via Zoom.

**Executive Director’s Report - *Marcel Rodarte***

* Director Marcel Rodarte gave a 2024 Annual Municipal Seminar update.
* Director Rodarte recapped L.A. Local Advocacy Day.
* Director Rodarte informed EB that CCCA will be raffling off the Governors Suite to raise money for Norwalk T.A.P. program.
* Director Rodarte announced that the 2024 Fall Educational Summit will be in Oceanside Mission Pacific in Oceanside on September 6-8.

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**Legislative Committee Report –** **Vice President Jennifer Perez**

* Vice President Jennifer Perez gave a brief update on the Legislative Committee.

**Other Business**

* + Vice President Jennifer Perez suggested to the EB to form a subcommittee to review Executive Director’s Marcel Rodarte’s contract.
	+ Director Rodarte presented to the EB the proposed budget for 2024- 2025 Budget. Victor Sanchez made a motion to approve the proposed budget, seconded by Brenda Olmos. With no abstentions, the motion passed unanimously.

**ADJOURNMENT: There being no further business to conduct, or actions required Meeting was adjourned at 7:43 pm.**

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Recorded by: Frank Rodarte Brenda Olmos

 Administrative Specialist Secretary/Treasurer