



CALIFORNIA CONTRACT CITIES ASSOCIATION

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EXECUTIVE BOARD MEETING MINUTES – September 4, 2019 6:00PM

Location: North Shore Burgers

1929 Verdugo Blvd., La Cañada Flintridge, CA 91011

Call To Order: 6:27 PM

Members Present: President Sandra Armenta, Vice President Mark Waronek, Secretary/Treasurer Lindsey Horvath, Bylaws Chair Liz Reilly, City Managers Chair Gloria Molleda, Legal Contracts Chair Dana Reed, Selections Committee Chair Nanette Fish, Director-At-Large Ali Taj, Budget & Audit Chair Nancy Tragarz, Marketing Chair Jose Gonzalez, Immediate Past President Jorge Morales, Director-At-Large Jeff Wood, Director-At-Large Michael Davitt, Associate Members Chair Frank Zerunyan, Associate Member Co-Chair Steven Ly, Resolutions Chair Vartan Gharpetian, and Special Events Chair James Bozajian

Absent: Ambassadors Chair Rick Rodriguez, Director-At-Large Ana Maria Quintana, Legislative Chair Gustavo Camacho

Others Present: Executive Director Marcel Rodarte, Michael Vuong, Mayra Bonilla, Alyssa Rizo (CBCAL) Kevin Gonzalez (CBCAL)

Quorum: YES

Meeting Proceedings

- The meeting Minutes of August 2019 were presented by Secretary/Treasurer Lindsey Horvath. Motion to approve minutes was made by Liz Reilly and seconded by Michael Davitt. No abstentions. Motion was approved unanimously.
- The Treasurer's Report for the month of June/July/August 2019 was presented by Secretary/Treasurer Lindsey Horvath. Motion to approve minutes was made by Liz Reilly and seconded by Ali Sajjad Taj. No abstentions. Motion was approved unanimously.
- Secretary/Treasurer Lindsey Horvath presented the September disbursements. Motion to approve disbursements was made by Nanette Fish and seconded by Jeff Wood. No abstentions. Motion was approved unanimously.

Reports

President's Report- President Sandra Armenta

- President Armenta welcomed all those in attendance and introduced Michael Davit, Councilmember for La Cañada Flintridge, to give a welcome to his City.

- President Armenta also spoke about future events and encouraged those present to participate in as many as possible.
- President Armenta welcomed Alyssa Rizo and Kevin Gonzalez from Commercial Bank of California and asked them to present on the different Money Market or savings accounts that would be available to the association.

Executive Director's Report

- Executive Director Marcel Rodarte gave an update as to why the financial reports had not been reflecting properly. He explained that the chart of accounts needed to be rebuilt and redirected. He has worked on making the accounts more concise. He explained that all the money received has still been going in the general fund, but now is being accurately reported.
- Executive Director Rodarte also mentioned that in error we have been paying a fee of \$22 a month to Commercial Bank of California. They found the error and the association will be refunded those fees by the end of the week.
- Executive Director Marcel Rodarte mentioned he is still working with Tripepi Smith on finalizing the report for the Strategic Planning Session.
- Executive Director Rodarte asked the board about their preference of our slogan being "Strengthen Local Control" or "Strengthen Local Governance." This will be added on next month's agenda for a vote.
- Executive Director Rodarte mentioned that due to an event planning license that he has, he can receive a refund from the hotels we stay at during our conferences. He mentioned there are a few different ways to obtain this refund, and how the funds can be distributed. He will send all the details of this to the legal committee and will be discussed again at next months meeting.
- Executive Director Rodarte asked the Executive Board members if they would like to nominate a recipient for Legislator of the Year award for the Fall Educational Summit, it was discussed that they would prefer that award be presented during AMS.

ADJOURNMENT: There being no further business to conduct, or actions required, President Sandra Armenta adjourned the September 4, 2019 Executive Board meeting at 7:39PM

Recorded by: Mayra Bonilla, Operations Manager

Lindsey Horvath
Secretary/Treasurer