



## CALIFORNIA CONTRACT CITIES ASSOCIATION

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### **EXECUTIVE BOARD MEETING MINUTES – August 7, 2019 6:00PM**

*Location:* Bristro Na's

9055 E Las Tunas Dr Suite 105, Temple City, CA 91780

**Call To Order:** 6:32 PM

**Members Present:** President Sandra Armenta, Vice President Mark Waronek, Secretary/Treasurer Lindsey Horvath, Director-At-Large Ana Maria Quintana, Bylaws Chair Liz Reilly, City Managers Chair Gloria Molleda, Legal Contracts Chair Dana Reed, Legislative Chair Gustavo Camacho, Selections Committee Chair Nanette Fish, Director-At-Large Ali Taj, Budget & Audit Chair Nancy Tragarz, Marketing Chair Jose Gonzalez

**Absent:** Immediate Past President Jorge Morales, Director-At-Large Jeff Wood, Director-At-Large Michael Davitt Ambassadors Chair Rick Rodriguez, Associate Members Chair Frank Zerunyan, Associate Member Co-Chair Steven Ly, Resolutions Chair Vartan Gharpetian, and Special Events Chair James Bozajian

**Others Present:** Executive Director Marcel Rodarte, Michael Vuong, Marisol Garcia and Kelli Lofing, and Mayra Bonilla

**Quorum: YES**

#### **Meeting Proceedings**

- The meeting Minutes of June 2019 were presented by Secretary/Treasurer Lindsey Horvath. Motion to approve minutes was made by Mark Waronek and seconded by Jose Gonzalez. No abstentions. Motion was approved unanimously.
- The Treasurer's Report for the month of June & July 2019 was presented by Secretary/Treasurer Lindsey Horvath. The following question was presented:
  - Nancy Tragarz asked why there was a balancing problem with the financials. Marcel Rodarte explained that there were some discrepancies with the PayPal reports and actual fees. The accountant is working on getting the books properly balanced.
  - A motion to table the financials until they have been properly adjusted was made by Liz Reilly and seconded by Nanette Fish. No abstentions. Motion passed unanimously.
- Secretary/Treasurer Lindsey Horvath presented the July and August disbursements. Motion to approve disbursements was made by Liz Reilly and seconded by Nanette Fish. No abstentions. Motion was approved unanimously.

## Reports

### *President's Report- President Sandra Armenta*

- President Armenta introduced City of Temple City's Mayor Nanette Fish and asked her to give a welcome since the meeting was being held in Temple City.
- President Armenta welcomed former employee Kelli Lofing and thanked her for her 8 years of service to the association. President Armenta asked that everyone go around and say a few words to Kelli.
- President Armenta briefed the Executive Board on the trip to Sacramento by Executive Director Marcel Rodarte, Secretary/Treasurer Lindsey Horvath, and herself to speak regarding Assemblymember Cristina Garcia's Bill AB315. She expressed that after speaking to several legislators it was believed that the bill has little chance of passing.

### **Executive Director's Report**

- Executive Director Marcel Rodarte presented a reimbursement request for his attendance to the NALEO conference. His attendance and payment approval were not previously submitted. It was expressed by several of the Executive Board members that going forward they would prefer approval for this type of expense should be done prior to the event rather than after the fact.
  - A motion to approve the reimbursement was made by Gustavo Camacho and seconded by Mark Waronek. Those opposed were Nancy Tragarz, Liz Reilly, and Ana Maria Quintana. No abstentions. Motion passed.
- Executive Director Marcel Rodarte presented two reimbursement requests for AMS registrations. Both registrations did not have an emergency and reason for not attending was not given. Their request was submitted past the cut off date. Executive board agreed that we stick to our current guidelines, therefore there is no need to ask for reimbursement approval from the Executive Board.
  - Liz Reilly motioned not to approve reimbursements; Mark Waronek seconded the motion. No abstentions. Motion was approved unanimously.
- Executive Director Marcel Rodarte asked Leg Analyst Michael Vuong to give a brief on the Homeless Survey that is being sent to the City Managers in LA County. Michael explained that this survey is being worked on at the request of Supervisor Barger's office with the intention of helping the cities and the homeless initiative better collaborate with the Measure H funding.
- Executive Director Marcel Rodarte gave an update on the upcoming meetings and encouraged the members to attend the Fall Educational Summit in October. He asked the members present what day they would prefer the meeting. Those present agreed to have the next Executive Board meeting the Sunday of the conference at 10am on location.
- Executive Director Rodarte presented the association membership with BizFed and asked if the Executive Board would still agree to continue membership. A motion to maintain membership was made by Mark Waronek and seconded by Liz Reilly. No abstentions. Motion was approved unanimously.

**ADJOURNMENT:** There being no further business to conduct, or actions required, President Sandra Armenta adjourned the August 7th, 2019 Executive Board meeting at 8:22 PM. In honor of the victims of the recent shootings in El Paso and Dayton.