



## CALIFORNIA CONTRACT CITIES ASSOCIATION

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### EXECUTIVE BOARD MEETING MINUTES – May 6, 2020

*Location:* Teleconference

**Call to Order:** 6:13 PM

**Members Present:** President Sandra Armenta, Vice President Mark Waronek, Lindsey Horvath Secretary/Treasurer, Director-At-Large Jeff Wood, Director-At-Large Ali Taj, Director-At-Large Mike Davitt, Budget & Audit Chair Nancy Tragarz, Legal Contracts Committee Dana Reed, By Laws Committee Chair Liz Reilly, City Managers Chair Gloria Molleda, Legislative Chair Gustavo Camacho, James Bozajian Special Events Committee, Selection Committee Nanette Fish, Associate Members Chair Frank Zerunyan, Director-At-Large Ana Maria Quintana

**Absent:** Associate Member Co-Chair Steven Ly, Resolutions Committee Vartan Gharpetain, Rick Rodriguez Ambassadors Committee, Marketing Committee Jose Gonzalez

**Others Present:** Executive Director Marcel Rodarte, Michael Vuong, Mayra Bonilla, Alejandra Hernandez, and John Leonard

**Quorum:** YES

#### Meeting Proceedings

- The meeting Minutes of April 2020 were presented by Lindsey. Liz Reilly motioned to approve minutes and seconded by Dana Reed. March disbursements were presented a motion to approve by Lindsey seconded by Liz.
- The Treasurer's Report was presented by Lindsey Horvath presented for approval but tabled for next month pending corrections on financials.

#### Reports

##### *President's Report - President Sandra Armenta*

- President Armenta thanked everyone for their support during her presidency and stressed the importance of highlighting CCCA's value in membership.
- She provided a recap of notable events during the year.
- She thanked those who visited cities considering leaving CCCA after the May 2019 incident and the Executive Board Members for always being available to provide insight.
- She discussed her Women in Leadership Program to honor those with exemplary skills and accomplishments.
- She also thanked staff for their continued support during her presidency.

### **Executive Director's Report - *Marcel Rodarte***

- Executive Director Marcel Rodarte provided an overview of the Price Talks in collaboration with USC, being led by Frank, they are to be perceived as a replacement for sessions at the Annual Municipal Seminar (AMS.) Discussion topics are considered between USC and CCCA, suggestions are welcome.
- He mentioned newly elected councilmembers have been included in our communications to promote engagement with CCCA.
- Meetings are pending with the Los Angeles County Board of Supervisors to discuss issues of importance including Project Roomkey (PRK) and public safety, among others.
- Due to the pandemic, officer voting was conducted online. He encouraged everyone to attend Lindsey's Virtual Inauguration Ceremony on Saturday, May 16<sup>th</sup> at 6pm where she and CCCA officers will be sworn-in by Supervisor Sheila Kuehl, other guest speakers will be in attendance.
- He thanked Sandra for her leadership especially during trying times for our membership.

### **Legislative Committee Report – *Gustavo Camacho***

- Chair Gustavo thanked Sandra for her leadership and her commitment to CCCA.
- Staff provided an update on legislative issues, the state legislature just returned to session, but new protocols for hearing and meeting have been established. The committee will continue to monitor bills; however, Governor Newsom has asked each member to only submit 5-6 bills each. Due to the pandemic, many will be COVID-19 related.

### **2020-2021 Budget Discussion**

- Executive Board Members received a copy of the proposed budget by Executive Director Marcel. Corrections and comments were submitted for consideration before voting on the final version.
  - Ana Maria requested there be a clear distinction between CCCA and Eli Strategy, specifically to include to discussion of office space and staff salary increases. To clearly define the difference between the contractor and issuing Association. Marcel agreed to be vague in further communication regarding requests for budget increases.
- Nancy identified an issue with the formulas used in the budget document. The issue was corrected by Marcel.
- Liz motioned to approve the budget as presented, motioned seconded by James. Motion passes unanimously. The budget will be sent to the entire CCCA membership for consideration as well.

### **LASD Contract Rate Increase**

- Marcel has been in contact with City Managers regarding this issue and kept them informed as it has progressed.
- Next week the Liability Trust Fund Committee (LTF) is scheduled to vote maintain the rate at 11% thereby waiving the fee increase. This will then defer the issue to the Board of Supervisors, he suggested sending a letter to request a status update.
- According to Marcel, Ken Strickland recommended a sub city managers group be formed to further monitor this issue within LTF, review current overhead costs, and ways to decrease the cost.

### **New Business**

- The revised 2020 CCCA By-Laws will include amendments to make city dues reflect city populations and removal of the selection committee, among other changes.
- Marcel will contact the host hotel for the Fall Education Summit this fall, to determine feasibility, amid the pandemic and social distancing guidelines.
- Current CCCA policy required two signatures on disbursement checks. Marcel recommended amending the requirement temporarily to only require one signature effective until December 31, 2020, to maintain the safety of members. Jeff motioned to support, seconded by Liz. Motion passed unanimously.

**ADJOURNMENT:** There being no further business to conduct, or actions required, President Sandra Armenta adjourned the May 2020 Executive Board at 8:19 PM.

Recorded by: Alejandra Hernandez  
Administrative Specialist

  

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Lindsey Horvath Ali SAJJAPTAJ  
Secretary/Treasurer