



CALIFORNIA CONTRACT CITIES ASSOCIATION

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EXECUTIVE BOARD MEETING MINUTES – March 5, 2020

Location: Nanking Restaurant

18349 Pioneer Blvd #5532, Artesia, CA 90701

Call to Order: 6:35 PM

Members Present: President Sandra Armenta, Vice President Mark Waronek, Lindsey Horvath Secretary/Treasurer, Director-At-Large Jeff Wood, Director-At-Large Ali Taj, Director-At-Large Mike Davitt, Budget & Audit Chair Nancy Tragarz, Legal Contracts Committee Dana Reed, By Laws Committee Chair Liz Reilly, Marketing Committee Jose Gonzalez, Director-At-Large Ana Maria Quintana, City Managers Chair Gloria Molleda, Legislative Chair Gustavo Camacho, Rick Rodriguez Ambassadors Committee, James Bozajian Special Events Committee

Absent: Associate Member Co-Chair Steven Ly, Associate Members Chair Frank Zerunyan, Selection Committee Nanette Fish, Resolutions Committee Vartan Gharpetain

Others Present: Executive Director Marcel Rodarte, Michael Vuong, Mayra Bonilla, and Alejandra Hernandez

Quorum: YES

Meeting Proceedings

- The meeting Minutes of February 2020 were presented by Lindsey. Motion to approve minutes by Mark seconded by Ali. March disbursements were presented a motion to approve by Liz seconded by Ali.
- The Treasurer's Report was presented by Lindsey Horvath presented for approval. The following questions were presented:
 - Nancy found an error in the reporting formula present in the financials.
 - Lindsey suggested holding the financials until next month.
 - Payment disbursements for March motion to approve by Liz seconded by Ali. No abstentions.

Reports

President's Report - President Sandra Armenta

- President Armenta welcomed Artesia Mayor Ali Taj who provided an overview of Artesia highlighting its diversity and world cuisine.
- President Armenta thanked everyone for attending and thanked members who check in with her when they are unable to attend meetings.

- She reminded there are only 20 elected officials registered to attend Local Advocacy Day and they should encourage others to attend. She recommended a representative from the Los Angeles County Department of Health should provide an update about COVID-19.
- Currently there are 150 registrations for the Annual Municipal Seminar.

Executive Director's Report - *Marcel Rodarte*

- Executive Director Marcel Rodarte provided a brief update on results from the primary election on March 3, 2020. Final contest winners will be available in approximately 30 days when the Los Angeles County Registrar-Recorder finishes counting ballots.
- The new accountant has not been evaluated by Liz, Lindsey, and President Armenta as a meeting has not yet been scheduled.
- He provided status update on AB 2452; he stressed the author has not contacted the Association directly.
 - Gustavo motioned to create a subcommittee to address this bill. The committee will be comprised of the officers and the legislative chair. Motion to approve by Jeff seconded by Lindsey. They are to report back to the Executive Board any updates on the bill.
- He presented a sponsorship opportunity from ALADS for the Award's Dinner on June 13th for the cost of \$1,500. Motion to approve by Mark seconded by Liz.
- He presented reimbursement requests from the city of Whittier for attendance during the Sacramento Legislative Tour. Henry Bouchot is requesting a full refund as there was an incident that occurred in Whittier that required his presence. Josué Alvarado is requesting a single day refund. Gustavo motioned to refund Henry, but not Josué. Motion seconded by Mark.
- He presented the reimbursement from Forefront Power who overpaid their membership dues by \$510, they had opted to use the funds as a credit for other Association related-dues, however they decided not to renew their membership and are requesting a refund for that amount.
 - Members engaged in discussion regarding the Associate Member Program intended to introduce and retain new members to the entire membership. Liz motioned to refund, seconded by Gustavo, opposed by Mark. Motion passed.
- Marcel reminded members about upcoming events and meetings to encourage participation.
- He has had numerous meetings with Lomita staff and Mark regarding the Annual Municipal Seminar updates will be provided as information is finalized.

ADJOURNMENT: There being no further business to conduct, or actions required, President Sandra Armenta adjourned the March 2020 Executive Board meeting at 8:19PM.

Recorded by: Alejandra Hernandez
Administrative Specialist

Lindsey Horvath
Secretary/Treasurer