



CALIFORNIA CONTRACT CITIES ASSOCIATION

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EXECUTIVE BOARD MEETING MINUTES - February 5, 2020

Location: Black Angus Steakhouse
5000 Candlewood St, Lakewood, CA 90712

Call to Order: 6:32 PM

Members Present: President Sandra Armenta, Vice President Mark Waronek, Immediate Past President Jorge Morales, Director-At-Large Jeff Wood, Director-At-Large Ali Taj, Budget & Audit Chair Nancy Tragarz, Selections Committee Chair Nanette Fish, Legal Contracts Committee Dana Reed, By Laws Committee Chair Liz Reilly, Marketing Committee Jose Gonzalez

Absent: Director-At-Large Ana Maria Quintana, City Managers Chair Gloria Molleda, Director-At-Large Michael Davitt, Legislative Chair Gustavo Camacho, Associate Member Co-Chair Steven Ly, Lindsey Horvath Secretary/Treasurer, Associate Members Chair Frank Zerunyan, Rick Rodriguez Ambassadors Committee, and James Bozajian Special Events Committee

Others Present: Executive Director Marcel Rodarte, Michael Vuong, Mayra Bonilla, and Alejandra Hernandez

Quorum: YES

Meeting Proceedings

- The meeting Minutes of January 2020 were presented by Mark. Motion to approve minutes was made by Jeff Wood contingent on a correction that he was absent at January's meeting. The motion was seconded by Ali Sajjad Taj. No abstentions. Motion was approved unanimously.
- The Treasurer's Report was presented by Vice President Mark Waronek presented January Financials for approval. The following questions were presented:
 - Marcel clarified the \$144,000 amount in the Stormwater Liability Fund, the amount in the account has not changed no money was submitted or withdrawn from the account.
 - Regarding the issue with the associate member dues, the discretion in the amount reported has been absolved.
 - Through review of the financials, Liz found an error in the income and disbursements that shows a negative \$31,000. Marcel stated the issue may be caused by an incorrect formula. Motion was made Liz Reilly to table December and January financials until errors are corrected it was seconded by Nanette Fish.

- Payment disbursements for February motion to approve by Liz seconded by Jeff. No abstentions.

Reports

President's Report - President Sandra Armenta

- President Armenta thanked everyone for the diligence and action in halting SB 50, including sending letters.
 - Liz Reilly asked if its possible for the state legislature to ease the rate of housing bills being introduced to allow time to adequately review them. Jorge Morales said the question has been posed to Governor Newsom in the past with no avail.
 - President Armenta reminded Members to encourage Council colleagues and other members attend the Los Angeles County Local Advocacy Day.
 - Jeff was concerned with attendance from council members at Advocacy Day so close to their swearing-in ceremony. Marcel suggested registration fee for new councilmembers be waived.
- President Armenta requested the Past Presidents' Luncheon be changed to April 9th.

Executive Director's Report - Marcel Rodarte

- Executive Director Marcel Rodarte reviewed a request from Southern California Association of Governments (SCAG) for a \$5,000 sponsorship donation that will be reciprocated. The money has been accounted for in the financials. A motion to approve was introduced by Liz seconded by Mark. No abstentions.
- Jerard Wright from BizFed invited Marcel to Sacramento to attend BizFed's Sacramento Day on Feb. 12th. Marcel intends to participate to continue discussion about housing. An invitation was extended to CCCA officers to attend.
- CCCA's Legislator of the Year deliberations, suggestions included: Assemblymember Blanca Rubio, Senator Ben Allen, Senator Susan Rubio, and Senator Bob Archuleta.
- Marcel suggested changing accountants due to the reoccurring errors in financial reports. He emphasized the importance of working with vendors who are attentive to detail especially regarding sensitive information.
 - Dana suggested Lindsey and Nancy vet the new accountant to ensure the candidate is familiar with accounting systems used by the Association. President Armenta questioned the repercussions to the current accounting firm for not delivering the services rendered. Dana suggested the Board give discretion to Marcel make decisions regarding accountants used by the Association.
- Marcel suggested the board discuss alcohol purchasing and future strategies for its implementation during conferences and events.
 - He clarified taxpayer dollars are not used for the purchase of alcohol. Liz suggested separating the funds from the official budget. Mark suggested there be no CCCA funded alcohol. Marcel suggested adding sponsor names on tickets which can be used for any type of beverage. Jose suggested creating a video montage of the conference to showcase the intended education purpose of the conference.

Official meeting tabled to enter PAC Meeting at 7:53pm.

Official Meeting Resumes at 7:58pm.

New Business

- The City of Beverly Hills is pursuing litigation against the Los Angeles County for the VSAP system and its potential implications of election results. CCCA sent Dean Logan who oversees the Los Angeles County Registrar-Recorder/County Clerk who stated in a response letter there will be no changes made to the system prior to the Primary Election on March 3rd. There are, however, potential changes for the November election.

Legislative Committee Report - *Gustavo Camacho*

- Report included bills that are currently being tracked by CCCA, including, but not limited to: SB 795 (Beall), AB 54 (Allen), and SB 50 (Wiener) a bill which CCCA advocated for extensively encouraging member cities in opposition to send letters to the author to demonstrate the amount of disapproval for the currently language.

ADJOURNMENT: There being no further business to conduct, or actions required, President Sandra Armenta adjourned the February 5, 2020 Executive Board meeting at 8:35 PM. In memory of Kobe Bryant, the victims of the recent helicopter crash in Calabasas, and fallen military personnel.

Recorded by: Alejandra Hernandez
Administrative Specialist

Lindsey Horvath
Secretary/Treasurer