



CALIFORNIA CONTRACT CITIES ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES – December 6, 2017

Location: Taix Restaurant
1911 Sunset Blvd
Los Angeles, CA 90026

Call To Order:

6:14 PM

Members Present: Vice President Jorge Morales, Secretary/Treasurer Sandra Armenta, Director- At-Large Mark Waronek, Director At Large Lindsey Horvath, Director-At-Large Ali Taj, Associate Members Chair Frank Zerunyan, City Managers Chair Mark Alexander, Special Events Chair James Bozajian, Executive Director Marcel Rodarte, Kelli Lofing, Cristina Shore and Ilissa Gold.

Absent: President Michael Davitt, Director-At-Large Ana Maria Quintana, Past President Lou La Monte, Ambassadors Chair Jeff Wood, Bylaws Chair Liz Reilly, Budget & Audit Chair Nancy Tragarz, Selection Chair Amy Howorth and Special Events Co Chair Gustavo Camacho

Quorum: Yes

Meeting Proceedings:

- Motion was made by Ali Taj to allow one signature approval on the November disbursements due to the lack of officers present. Lindsey Horvath seconded. Motion approved.
- The Treasurer's Report for the month of November 2017 was presented by Secretary Treasurer Sandra Armenta. Motion was made by Ali Taj and seconded by Frank Zerunyan to approve the Treasurer's Report. Motion approved.
- Authorize payment of the disbursements for the month of November 2017 was presented by Secretary Treasurer Sandra Armenta. Motion to approve by Ali Taj and seconded by Mark Waronek. Motion approved.

Reports:

President's Report- Secretary/Treasurer Sandra Armenta on behalf of President Davitt

- Secretary/Treasurer Armenta reported the January Executive Board meeting will be held at Frank Fats in Sacramento.
- Secretary/Treasurer Armenta encouraged those in attendance to register for the holiday mixer co-hosted with BizFed, ICA and the League LA Division on December 7th at the JW Marriot in Los Angeles.
- Secretary/Treasurer Armenta informed those in attendance that Ilissa Gold had accepted another job opportunity and would be leaving the organization. She thanked Ilissa for all of her hard work and congratulated her on her new opportunity.
- Secretary/Treasurer Armenta reminded everyone that President Davitt, Vice President Jorge Morales, Past President Lou La Monte and Executive Director Marcel Rodarte would be heading to Washington DC and joining forces with ACCOC to discuss the overconcentration of sober living homes.

Executive Director Report- Marcel Rodarte

- Executive Director Rodarte gave a brief report on the status of the 2017 audit and informed everyone in attendance that the audit was moving along smoothly.
- Director Rodarte reported that he had hired the new Legislative Analyst, Michael Vuong. Michael comes with a wealth of experience and expertise, as he was a former senior staffer in Congresswoman Linda Sanchez's office. CCCA staff is looking forward to adding another great asset to the team.
- Director Rodarte gave a brief Sacramento Tour update and informed everyone that the hotel block was near selling out. He also encouraged the members to reach out to their legislators as a follow up to staff's meeting requests.

Legislative Committee- Chair Lindsey Horvath

- Chair Horvath reported on the 2018 Legislative Priorities and gave a brief overview of the upcoming Sacramento Tour.

City Managers Committee- Chair Mark Alexander

- Chair Alexander reported on the success of the CCCA's 1st Annual City Managers' Summit in partnership with USC Price and MMASC.

New Business: None

ADJOURNMENT: There being no further business to conduct, or actions required, Secretary/Treasurer Armenta adjourned the December 6, 2017 Executive Board meeting at 7:15 PM in prayer for those effected by the devastating fires. The January Executive Board meeting location will be held at Frank Fats in Sacramento.

Recorded by: Kelli Lofing, Executive Assistant
Cristina Shore, Management Analyst

Sandra Armenta
Secretary/Treasurer