



## CALIFORNIA CONTRACT CITIES ASSOCIATION

### EXECUTIVE BOARD MEETING MINUTES – September 6, 2017

*Location:* The Diamond Bar Center  
1600 Grand Ave.,  
Diamond Bar, CA 91765

#### **Call To Order:**

**5:10 PM**

**Members Present:** President Michael Davitt, Vice President Jorge Morales, Secretary/Treasurer Sandra Armenta (Phone), Director- At-Large Mark Waronek, Director-At-Large Ana Maria Quintana (Phone), Past President Lou La Monte (Phone), Bylaws Chair Liz Reilly, Budget & Audit Chair Nancy Tragarz, Special Events Co Chair Gustavo Camacho, Executive Director Marcel Rodarte, Kelli Lofing, Cristina Shore and Ilissa Shore.

**Absent:** Director-At-Large Ali Taj, Director At Large Lindsey Horvath, Ambassadors Chair Jeff Wood, Associate Members Chair Frank Zerunyan, City Managers Chair Mark Alexander, Special Events Chair James Bozajian, Resolutions Chair Mitch Englander and Selection Chair Amy Howorth.

**Quorum:** Yes

#### **Meeting Proceedings:**

- The meeting Minutes of August were presented by Executive Director Marcel Rodarte. Motion was made by Liz Reilly and seconded by Mark Waronek to approve the meeting Minutes. Motion approved.
- The Treasurer's Report for the month of August 2017 was presented by Executive Director Marcel Rodarte. Motion was made by Gustavo Camacho and seconded by Sandra Armenta to approve the Treasurer's Report. Motion approved.
- Authorize payment of the disbursements for the month of August 2017 was presented by Executive Director Marcel Rodarte. Motion to approve by Liz Reilly and seconded by Gustavo Camacho. Motion approved.

#### **Reports:**

##### ***President's Report- Mike Davitt***

- President Davitt reported that the 2017 Past President's Luncheon will be held on October 13<sup>th</sup> at the Palms.
- President Davitt discussed the upcoming League of California Cities conference and the upcoming October Board of Directors meeting to be held in the City of Industry.

##### ***Executive Director Report- Marcel Rodarte***

- Executive Director Rodarte presented the 2017-18 ELLS quote for their services. The audit quote was \$8,000 and the tax returns was \$2,500. The committee decided to send the quote to the City Manager Chair Mark Alexander for review with a group of his peers. The committee will review their recommendation next month.

- Executive Director Rodarte presented the PAC Subcommittee options regarding the future of the PAC. The Executive Board asked that the PAC Subcommittee reconvene and return to the board with their recommendation on how to proceed.
- Executive Director Rodarte gave a brief update regarding the rapidly approaching Fall Educational Summit. Director Rodarte mentioned that rooms were almost completely sold out. He encouraged those who had not booked their boat tour, to do so as the boats were both already half full.

***Legislative Committee- Legislative Analyst Ilissa Gold on behalf of Chair Horvath***

- Ms. Gold gave a brief update on what bills were currently on CCCA's radar, including SB649 (Hueso) and explained that SB 2, SB 3 & SB 35 were currently in a holding pattern.

***Bylaws Committee- Chair Liz Reilly***

- Chair Reilly presented the draft for the beginning language updates of the Bylaws for the Executive Board's review. She will bring forth more revisions at the next meeting.

**New Business:**

- The Executive Board moved to sponsor \$1,000 to the National Women's Political Caucus- West Side Division Gala on behalf of several of the honorees, including CCCA's very own Legislative Analyst, Ilissa Gold.

**ADJOURNMENT:** There being no further business to conduct, or actions required, President Davitt adjourned the September 6, 2017 Executive Board meeting at 6:08 PM. The October Executive Board meeting location is to be determined.

Recorded by: Kelli Lofing, Executive Assistant  
Cristina Shore, Management Analyst

---

Sandra Armenta  
Secretary/Treasurer