



## CALIFORNIA CONTRACT CITIES ASSOCIATION

### EXECUTIVE BOARD MEETING MINUTES – August 16, 2017

*Location:* Los Angeles County Arboretum & Botanic Garden  
301 N. Baldwin Ave.  
Arcadia, CA 91007

#### Call To Order:

4:48 PM

**Members Present:** President Michael Davitt, Vice President Jorge Morales, Secretary/Treasurer Sandra Armenta, Director-At-Large Mark Waronek, Director At Large Lindsey Horvath, Director-At-Large Ali Taj, Past President Lou La Monte, Ambassadors Chair Jeff Wood (phone), Associate Members Chair Frank Zerunyan, Bylaws Chair Liz Reilly, City Managers Chair Mark Alexander, Budget & Audit Chair Nancy Tragarz, Executive Director Marcel Rodarte, Kelli Lofing, Cristina Shore and Ilissa Shore.

**Absent:** Director-At-Large Ana Maria Quintana, Special Events Chair James Bozajian, Special Events Co Chair Gustavo Camacho and Resolutions Chair Mitch Englander

**Quorum:** Yes

#### Meeting Proceedings:

- The meeting Minutes of June were presented by Secretary/Treasurer Sandra Armenta. Motion was made by Lindsey Horvath and seconded by Ali Taj to approve the meeting Minutes pending two corrections. Motion approved.
- The Treasurer's Report for the month of June 2017 was presented by Secretary/Treasurer Sandra Armenta. Motion was made by Liz Reilly and seconded by Ali Taj to approve the Treasurer's Report. Motion approved.
- Authorize payment of the disbursements for the month of May 2017 was presented by Secretary/Treasurer Sandra Armenta. Motion to approve by Mark Waronek and seconded by Ana Maria Quintana. Motion approved.

#### Reports:

##### *President's Report- Mike Davitt*

- President Davitt reported that the newest Executive Board member, Councilwoman Amy Howorth of Manhattan Beach was pleased to be on board and would be joining the committee at the following meeting.
- President Davitt encouraged all Executive Board members to register for the upcoming Fall Educational Summit and to spread the word to their colleagues.

##### *Executive Director Report- Marcel Rodarte*

- Executive Director Rodarte mentioned that the location for future meetings, will be discussed with the President and presented to the Executive Board as quickly as possible.
- Executive Director Rodarte presented a new nonmember meeting attendance policy for the Executive Board to review. The policy would tighten up access between elected officials

and nonmembers, allowing a greater value for our members. The committee will review and revisit at the next meeting.

- Executive Director Rodarte reported on behalf of the PAC Subcommittee. The committee reviewed several options going forward, which will be discussed in further details at the next Executive Board meeting.

***Legislative Committee- Chair Lindsey Horvath***

- Chair Horvath gave a brief overview on what bills are currently at the table for CCCA. She informed the Executive Board that the committee was currently looking at SB 649, SB 35, SB 3, SB 786 and SB 384.

**New Business:**

- Executive Director Rodarte presented the request for renewal of the USC Price EXED Forum sponsorship. Motion to approve in the amount of 5k was made by Lou La Monte and seconded by Sandra Armenta. Frank Zerunyan abstained. Motion approved.

**ADJOURNMENT:** There being no further business to conduct, or actions required, President Davitt adjourned the August 16, 2017 Executive Board meeting at 5:34 PM. The September Executive Board meeting location is to be determined.

Recorded by: Kelli Lofing, Executive Assistant  
Cristina Shore, Management Analyst

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Sandra Armenta  
Secretary/Treasurer