



## CALIFORNIA CONTRACT CITIES ASSOCIATION

### EXECUTIVE BOARD MEETING MINUTES – November 2, 2016

*Location:* Duke's Malibu  
21150 Pacific Coast Highway  
Malibu, CA 90265

#### **Call To Order:**

**6:24 PM**

**Members Present:** President Lou La Monte, Vice President Michael Davitt, Secretary/Treasurer Sandra Armenta, Director-At-Large Sam Pedroza, Legislative Director-At-Large Jorge Morales, Marketing Director- At-Large Mark Waronek, Past President Gustavo Camacho, Budget & Audit Chair, Nancy Tragarz (By phone), Bylaws Chair Liz Reilly, Ambassadors Chair Jeff Wood, Associate Members Chair Frank Zerunyan, City Managers Chair Reva Feldman, Legal City/County Contracts Chair Ana Maria Quintana, Membership Chair Ali Taj, Selections Chair Lindsey Horvath, Resolutions Chair Mitch Englander (By phone), Special Events Chair James Bozajian, Executive Director Marcel Rodarte, Cristina Shore and Kelli Lofing

#### **Absent:**

**Quorum:** Yes

#### **Meeting Proceedings:**

- 1.1 The meeting Minutes of October were presented by Secretary-Treasurer Sandra Armenta. Motion was made by Mark Waronek and seconded by Reva Feldman to approve the meeting Minutes as distributed. Motion approved.
- 1.2 The Treasurer's Report for the month of October 2016 was presented by Secretary-Treasurer Sandra Armenta. Motion was made by Ali Taj and seconded by Liz Reilly to approve the Treasurer's Report. Motion approved.
- 1.3 Authorize payment of the disbursements for the month of October was presented by Secretary/Treasurer Sandra Armenta. Motion to approve by Mike Davitt and seconded by Mark Waronek. Motion was approved unanimously.

#### **Reports:**

##### ***President's Report- Lou La Monte***

President La Monte gave an updated report on the Liability Trust Fund.

\*North Patrol Division ballots received to-date: 6

-Recommend approval of appointees for North Patrol Division:

- Voting Member – James Bozajian, Calabasas (4 votes)
- Alternate Member – Steve Hofbauer, Palmdale (1 vote, 3 votes for alternate position)

\*Central Patrol Division ballots received to-date: 4

- Recommend approval of appointees for Central Patrol Division:

Voting Member – Aja Brown, Compton (3 votes)

Alternate Member – Patrick Kearney, Lawndale (1 vote)

\* At-large alternate member will be Lindsey Horvath

President La Monte reported he attended a No on Prop 57 press conference in partnership with ICA and the No on Prop 57 coalition on October 20<sup>th</sup> in downtown Los Angeles, which included Sheriff McDonnell, District Attorney Jackie Lacey, as well as district attorneys from Ventura and other parts of the state. Also included, were elected officials and various law enforcement agencies. The press conference in Long Beach scheduled for today was postponed due to low RSVP numbers from local elected officials. Press conference is now scheduled for Monday, November 7<sup>th</sup>, in downtown Los Angeles at 12:30pm.

President La LaMonte reminded the Board to registers for the All Cities Reception on December 1, 2016 at the California Club in Los Angeles and he reminded everyone to register for Sam's Olivito retirement dinner.

***Executive Director Report- Marcel Rodarte***

Executive Director Rodarte announced he hired a part-time Intern currently enrolled at USC and Undergrad from UCLA, Dianne Guevara. She will be helping staff with various projects.

Director Rodarte presented a final job description/announcement for the Legislative Analyst open position and will begin search immediately. Rodarte asked for a motion to approve the new budget amendment up to but not to exceed \$84K, depending on negotiated salary. Motion was made by Gustavo Camacho and seconded by Jorge Morales. Opposed: Frank Zerunyan.

Director Rodarte informed the Board members there is a pending PAC penalty issued by the Secretary State for Form 460 due April 28, 2016 and date filed/received was June 1, 2016. He also informed the Board members an IRS fine was received on October 24, 2016 for an incomplete filing for Form 990 tax period June 30, 2015. Director Rodarte reported he has submitted the corrected the forms and requested for the penalty to be waived by submitting for 4399C with reasonable cause.

Executive Director gave a brief updated regarding the 2017 Sacramento Tour in January. The board has requested to send a welcome letter to Carolyn Coleman, Executive Director of the League of California Cities.

Director Rodarte gave an update on the insurance policy for the Association.

***Legislative Committee- Chair Jorge Morales***

Chair Morales gave an updated report on the upcoming Sacramento Tour. He announced there will be some changes to this year's program and new goals have been established by the Policy Committee to develop an agenda with three legislative priorities for the 2017-18 legislative cycle. The Legislative Tour will be the first opportunity to deliver those priorities during meeting with legislators and/or staff.

Chair Morales reminded all board members to submit their political surveys and encourage their colleagues to do the same so staff can start setting up meetings with the legislators. He also suggested to send the political surveys to all Associate Members to get them involved and join the small group meetings.

***Marketing Committee- Chair Mark Waronek***

Chair Waronek reported that committee is currently working on a new marketing piece for the Sacramento Tour, such as an updated leave behind with a unified message discussed on the conference call last week.

**PAC Meeting**

President La Monte reported that The Executive Board meeting was recessed at 7:58 pm, and the PAC meeting convened. Executive Director Marcel Rodarte presented the following requests:

- Approval of PAC penalty payment of \$690.00 to the Secretary of State

Motion: To receive and file. Moved: Michael Davitt Seconded: Liz Reilly

Action: Approved unanimously without objection.

The PAC meeting was adjourned at 8:04 pm, and the Executive Board meeting reconvened

***New Business:***

President Lou La Monte asked for a motion to recommend to forward the Liability Trust Fund Oversight City Council Member Selections for approval to the next Board of Director's meeting. Motion was made by Ali Taj and seconded by Mark Waronek.

Ambassador Committee Chair Jeff Wood presented Resolution No.2016-65 on behalf of the city of Lakewood regarding declaring support for accountability in criminal prosecution and sentencing in the state of California. Chair Wood requested CCA's support asked for a motion. Motion made by James Bozajian and seconded by Liz Reilly.

**ADJOURNMENT:** There being no further business to conduct, or actions required, President La Monte adjourned the November 2, 2016 Executive Board meeting proceedings at 8:12 PM. The December Executive Board meeting will be held at the USC University Club in Los Angeles on December 7<sup>th</sup>.

Recorded by: Kelli Lofing, Executive Assistant  
Cristina Shore, Management Analyst

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Sandra Armenta  
Secretary/Treasurer