



CALIFORNIA CONTRACT CITIES ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES – August 17, 2016

Location: LA County Arboretum & Botanic Garden
301 N. Baldwin Avenue
Arcadia, CA 91007

Call To Order: 4:17 PM

Members Present: President Lou La Monte, Vice President Michael Davitt, Secretary/Treasurer Sandra Armenta, Director-At-Large Sam Pedroza, Legislative Director-At-Large Jorge Morales, Marketing Director- At-Large Mark Waronek, Past President Gustavo Camacho, Associate Members Chair Frank Zerunyan, City Managers Chair Reva Feldman, Membership Chair Ali Taj, Resolutions Chair Mitch Englander, Selections Chair Liz Reilly, Executive Director Marcel Rodarte, Cristina Shore and Kelli Lofing

Absent: Ambassadors Chair Jeff Wood, Legal City/County Contracts Chair Ana Maria Quintana, Special Events Chair James Bozajian

Quorum: Yes

Meeting Proceedings:

- 1.1 The meeting Minutes of July 1, 2016 were presented by Secretary-Treasurer Sandra Armenta. Motion was made by Liz Reilly seconded by Michael Davitt to approve the meeting Minutes as distributed. Mitch Englander abstained. Motion approved.
- 1.2 The Treasurer's Report for the month of July 2016 was presented by Secretary-Treasurer Sandra Armenta. Motion was made by Liz Reilly seconded by Gustavo Camacho to approve the Treasurer's Report. Mitch Englander abstained. Motion approved.
- 1.3 Authorize payment of the disbursements for the month of July was presented by Secretary/Treasurer Sandra Armenta. Motion to approve by Liz Reilly and seconded by Ali Taj. Motion was approved unanimously.

Reports:

President's Report- Lou La Monte

President La Monte reported on the Liability Trust Fund Oversight Committee and the vacancies that the committee currently has. Joining in on the robust discussion, were Mark Alexander and Michael Egan, both current members of the Committee as well as, representation from the cities of Pico Rivera, Santa Clarita and Cudahy. City Manager Committee Chair, Reva Feldman gave clarification on the history of the process. It was determined that all involved had the same goals and concerns.

- Staff will draft and send emails notifying the cities with the open seats.
- City Managers will discuss the situation at the City Mangers meeting scheduled for Thursday, August 25th.

Executive Director Report- Marcel Rodarte

Executive Director Rodarte presented two proposals for the annual audit. The first being from the current firm of Silva & Silva and the second from Ells. Director Rodarte expressed recommending Ells for several reasons; the need for a thorough audit in light of some glaring errors made in the past, to open and start a new chapter and for the common practice of change auditing firms every few years.

Ells Auditing Firm gave a brief presentation of what their services entailed and what they were able to review of previous CCCA audits.

The Executive Board tabled the decision to the next meeting, upon having more time to review.

Membership Committee- Chair Ali Taj

Chair Taj reported briefly on the current standing of CCCA membership and the new cities with possible interest in joining.

ADJOURNMENT: There being no further business to conduct, or actions required, President La Monte adjourned the August 17, 2016 Executive Board meeting proceedings at 5:54 PM. The September Executive Board meeting will be held at the USC University Club.

Recorded by: Kelli Lofing, Executive Assistant

Sandra Armenta
Secretary/Treasurer