



CALIFORNIA CONTRACT CITIES ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES - July 16, 2016

Location: Offices of Ek, Sunkin, Klink & Bai
300 S. Grand Ave.,
Los Angeles, CA 90017

Call To Order: 9:25 AM

Members Present: President Lou La Monte, Vice President Michael Davitt, Secretary/Treasurer Sandra Armenta, Director-At-Large Sam Pedroza, Legislative Director-At-Large Jorge Morales, Marketing Director- At-Large Mark Waronek, Past President Gustavo Camacho, Ambassadors Chair Jeff Wood, Associate Members Chair Frank Zerunyan, Budget and Audit Committee Chair Nancy Tragarz, City Managers Chair Reva Feldman, Legal City/County Contracts Chair Ana Maria Quintana, Selections Chair Liz Reilly Special Events Chair James Bozajian, Executive Director Marcel Rodarte, Cristina Shore, Kelli Lofing and Retired Executive Director Sam Olivito and Sharon Olivito.

Absent: Membership Chair Ali Taj and Resolutions Chair Mitch Englander.

Quorum: Yes

Meeting Proceedings:

- 1.1 The meeting Minutes of June 1, 2016 were presented by Vice President Mike Davitt. Motion was made by Ana Maria Quintana seconded by Liz Reilly to approve the meeting Minutes as distributed. Motion approved.
1.2 The Treasurer's Report for the month of June 2016 was presented by Vice President Mike Davitt motion was made by Gustavo Camacho seconded by Mark Waronek to approve the Treasurer's Report. Motion approved unanimously.
1.3 Authorize payment of the disbursements for the month of June was presented by Secretary/Treasurer Sandra Armenta. Motion to approve by Gustavo Camacho and seconded by Liz Reilly. Motion was approved unanimously.

Beginning Balance as of June 1, 2016

Table with 2 columns: Fund Name, Amount. Rows: Operating Fund (\$320,667.76), PAC Fund (\$18,632.21), Cash in CD's (\$205,875.61), Total Funds (\$545,175.58)

Receipts

Table with 2 columns: Fund Name, Amount. Rows: Operating Fund (\$8,731.58), PAC Fund (\$0), Cash in CD's (\$0)

Disbursements

Table with 2 columns: Fund Name, Amount. Rows: Operating Fund (\$135,279.65), Balance as of June 30, 2016 (\$418,627.51)

Reports:

President's Report- Lou La Monte

President La Monte spoke briefly on the current situation pertaining to the Liability Trust Fund and the Oversight Committee. He informed the Board that changes were vital but that he would report more in depth at the Strategic Planning Session.

Executive Director Report- Marcel Rodarte

Executive Director Rodarte reported that the new staff office was up and running and that staff was just awaiting the porting of the number from Frontier.

Director Rodarte requested to be added as a signature to expedite the paying of bills in a timely manner. Motion to grant the Executive Director up to \$5,000 signing authority with the stipulation that he would need to contact Sec/Treasurer was moved by Liz Reilly and seconded by Jeff Wood. Motion was approved unanimously.

Director Rodarte requested that Eli Strategy Group receive an advance on this month's disbursement due to the cost of the transition and moving expenses. Motion to approve was made by Jeff Wood and seconded by Liz Reilly. Motion was approved unanimously.

Membership Committee- Chair Ali Taj

President Lou La Monte reported on behalf of Chair Taj regarding the current state of membership. He informed the Board that Chair Taj is currently hard at work trying to bring new cities on board while also working on those cities that have chosen not to renew.

Special Events Committee- Chair James Bozajian

Chair Bozajian reported that earlier this month, he went on a site tour to Catalina with President La Monte and CCCA Staff. He expressed the importance of registering early due to the limited number of rooms available and briefly discussed the program content and potential speakers.

Unresolved Business: Nancy Tragarz reported on the proposed revisions to the Bylaws regarding the Executive Board Officers that were discussed at the June meeting. Motion to approve was made by Gustavo Camacho and seconded by Liz Reilly. Motion was approved unanimously.

The Bylaws amendment will be sent out to the membership first thing next week to ensure the membership is given the allotted time for review. The changes will then be taken before the membership for approval at the August Board of Directors Meeting.

New Business: N/A

ADJOURNMENT: There being no further business to conduct, or actions required, President La Monte adjourned the July 16, 2016 Executive Board meeting proceedings at 10:29 AM. August Executive Board meeting to be determined.