



CALIFORNIA CONTRACT CITIES ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES April 6, 2016

Location: The USC University Club
 705 W., 34th Street
 Los Angeles, CA 90089

Call To Order: 6:26 PM

Members Present: President Gustavo Camacho, Vice President Lou La Monte, Secretary/Treasurer Michael Davitt, Director-At-Large Sandra Armenta, Budget and Audit Committee Chair Nancy Tragarz (By Phone), Legislative Chair Jorge Morales (By Phone), Membership Chair Ali Taj, Marketing and Communications Chair Mark Waronek, City Managers Chair Rene Bobadilla (By Phone), Legal City/County Contracts Chair Ana Maria Quintana, Selections Chair Liz Reilly, Executive Director Sam Olivito, Sharon Olivito, Kelli Lofing, Cristina Shore and Marcel Rodarte.

Absent: Director-At-Large Sam Pedroza, Associate Members Chair Frank Zerunyan, Past President Victor Manalo, and Resolutions Chair Mitch Englander and Special Events Chair James Bozajian. President Camacho asked for a motion to excuse absent members. Motion moved by Liz Reilly and seconded Lou La Monte. Motion was approved.

Quorum: Yes

Meeting Proceedings:

- 1.1 The meeting Minutes of March 2016 were presented by Secretary/Treasurer Michael Davitt. Motion was made by Liz Reilly seconded by Ali Taj to approve the meeting Minutes as distributed. Motion approved.
- 1.2 The Treasurer’s Report for the month of March 2016 was presented by Secretary/Treasurer Michael Davitt; motion was made by Liz Reilly and seconded by Ali Taj, to approve the Treasurer’s Report. Motion approved unanimously.
- 1.3 Authorize payment of the disbursements for the month of March. Motion to approve by Liz Reilly and seconded by Ali Taj. Motion was approved unanimously.

Beginning Balance as of March 1, 2016

Operating Fund	\$309,888
PAC Fund	\$21,132
Cash in CD's	\$205,875
Total Funds.....	\$536,895

Receipts

Operating Fund	\$193,817
PAC Fund	\$0
Cash in CD's	-0-

Disbursements

Operating Fund	\$76,940
Balance as of March 31, 2016	\$653,772

Reports:

President's Report- Gustavo Camacho

President Camacho reported that the contract between CCCA and Marcel Rodarte, ELI Strategy Group, Inc., has been drafted and sent to all members of the Executive Board for their review and any changes to the contract will be discussed tonight.

A discussion took place by the members to edit contract language and terms.

President Camacho asked for a motion to approve modifications and edits to be made for the final draft to the contract by Legal/City-County Contracts Chair, Ana Maria Quintana and Attorney, Christi Hogin. Motion was made by Sandra Armenta and seconded by Liz Reilly. Motion was approved unanimously.

Vice President's Report- Lou La Monte

Vice President La Monte gave an updated reported on the Annual Municipal Seminar. There are currently 300 registrants and 30 confirmed speakers at this time. The city of Malibu and staff are working closely to finalize the program.

Executive Director- Sam Olivito

Director Sam Olivito reported that staff has met with Marcel Rodarte and continue to engage him in all the activities, including staff meetings and conference calls as we move forward with the transition.

Director Olivito reported that he is continuing to give efforts to set up meeting with Supervisor Knabe, Supervisor Mark Ridley-Thomas, Fire Chief Daryl Osby and Public Works Director, Gayle Farber.

Director Olivito announced he has not received any confirmation on a PAC meeting with Speaker Elect Rendon.

Director Olivito reported that he attended the Mayors Regional Summit to combat Homelessness on March 31, 2015 in South Gate.

Budget & Audit Committee/ByLaws- Chair Nancy Tragarz

Chair Tragarz reported on recommended suggestions on the amendment for Article VI Section 4 of the Bylaws.

Recommendation from the Board members is as follows:

SECTION 4. The annual election of officers shall be held in the month of April of each year. The President shall announce the time of the election of officers at least two months prior to said election. Upon setting of the time and place for the annual election of officers, the President should appoint at least five and not more than seven voting members of the Board of Directors as a Nominating Committee, including one of them being the current Vice President; said committee shall report to the Board of Directors one month prior to said annual election with a slate of qualified nominee(s) for each officer and director at large position. No candidate for office shall be considered for more than one office. Any member of the Board may submit a letter of intent for any office except for President.

If the Bylaws require language to add an additional Director-at-Large position, it will be included. Executive Director Olivito is to check the Bylaws for that information.

See Exhibit "A"

President Camacho asked for a motion to approve Bylaws as amended. Liz Reilly moved and Sandra Armenta seconded the motion. Motion was approved unanimously.

Legislative Committee- Chair Jorge Morales

Chair Morales gave a brief report on Senator Ben Allen's bill and will obtain more information to recommend a support letter or not.

Unresolved Business:

President Camacho asked for a motion to approve compensation for Marcel Rodarte, ELI Strategy Group, Inc., during a transition period between Olivito and Associates, starting April 11, 2016 to June 30, 2016 of \$12,000 a month and not to exceed \$30,000.00. Lou La Monte moved and Liz Reilly seconded the motion. Motion was approved unanimously.

President Camacho recommended to approve an increase in dues of 5% for member cities for the fiscal year 2016/2017. Ali Taj moved and Mark Waronek seconded the motion. Nancy Tragarz opposed. Motion was approved.

New Business:

ADJOURNMENT: There being no further business to conduct, or actions required, President Camacho adjourned the April 6th Executive Board meeting proceedings at 8:58 PM. Next Board meeting to be held at the Dal Rae Restaurant on Monday, May 2, 2016 at 6:30PM.

Recorded by: Sam Olivito, Executive Director
Cristina Shore, Management Analyst

Michael Davitt
Secretary/Treasurer

Exhibit "A"

RECOMMENDED BYLAWS AMENDMENT ARTICLE VI SECTION 4

SECTION 4. The annual election of officers shall be held in the month of April of each year. The President shall announce the time of the election of officers at least two months prior to said election. Upon setting of the time and place for the annual election of officers, the President should appoint at least ~~three~~ five and not more than ~~five~~ seven voting members of the Board of Directors as a Nominating Committee, ~~with at least~~ including one of them being the current Vice President; said committee shall report to the Board of Directors one month prior to said annual election with a slate of ~~qualified nominee(s) for each officer and director at large position. not exceeding two nominees for each office. In addition, at said meeting any voting member of the Board may propose additional nominees for any office, at which meeting the nominations shall be closed.~~ No candidate for office shall be considered for more than one office. ~~Any member of the Board may submit a letter of intent for any office except for President.~~

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