



CALIFORNIA CONTRACT CITIES ASSOCIATION  
**EXECUTIVE BOARD MEETING MINUTES March 3, 2016**

*Location:* The USC University Club  
 705 W., 34<sup>th</sup> Street  
 Los Angeles, CA 90089

**Call To Order:** 6:48 PM

**Members Present:** President Gustavo Camacho, Vice President Lou La Monte, Secretary/Treasurer Michael Davitt, Director-At-Large Sandra Armenta, Associate Members Chair Frank Zerunyan, Budget and Audit Committee Chair Nancy Tragarz, Legislative Chair Jorge Morales, Membership Chair Ali Taj, Marketing and Communications Chair Mark Waronek, City Managers Chair Rene Bobadilla, By-laws Chair Marcel Rodarte, Selections Chair Liz Reilly, Special Events Chair James Bozajian, Executive Director Sam Olivito, Sharon Olivito and Cristina Shore.

**Absent:** Director-At-Large Sam Pedroza, Legal City/County Contracts Chair Ana Maria Quintana, Past President Victor Manalo, and Resolutions Chair Mitch Englander.

**Quorum:** Yes

**Meeting Proceedings:**

- 1.1 The meeting Minutes of February 2016 were presented by Secretary/Treasurer Michael Davitt. Motion was made by Lou La Monte seconded by Liz Reilly to approve the meeting Minutes as distributed. Motion approved.
- 1.2 The Treasurer’s Report for the month of February 2016 was presented by Secretary/Treasurer Michael Davitt; motion was made by Liz Reilly and seconded by Sandra Armenta, to approve the Treasurer’s Report subject to corrections. Motion approved unanimously.
- 1.3 Authorize payment of the disbursements for the month of February. Motion to approve by Mark Waronek and seconded by Liz Reilly. Motion was approved unanimously.

**Beginning Balance as of February 1, 2016**

Operating Fund .....	\$342,855
PAC Fund .....	\$21,132
Cash in CD's .....	\$205,875
<b>Total Funds.....</b>	<b>\$569,862</b>

Receipts

Operating Fund .....	\$9,500
PAC Fund .....	\$0
Cash in CD's .....	-0-

**Disbursements**

Operating Fund .....	\$42,466
<b>Balance as of February 29, 2016.....</b>	<b>\$536,895</b>

## **Reports:**

### ***Special Presentation- Randall Neudeck, Program Manager, MWD***

Mr. Neudeck gave an overview presentation on the Californians for Water Security. The California Water Fix was created to address the water delivery system and fix aging infrastructure. The 15 billion project will help build a water delivery system that is able to protect our water supplies from earthquakes, floods, and other natural disasters. It will also improve the ability to move water to storage facilities throughout the state.

President Camacho asked for a motion to support the coalition and for a letter of support. Motion to approve by Liz Reilly and seconded by Lou La Monte. Motion was approved unanimously.

### ***President's Report- Gustavo Camacho***

President Camacho reported the proposals received by 3 difference hiring search firms for the Executive Director position. Prior to the vote of a firm, President Camacho recognized Marcel Rodarte, who wanted to be considered for the position.

A brief discussion by the members followed Mr. Rodarte's suggestion.

President Camacho asked for a motion to entertain his proposal, budget, and legal ramifications regarding Marcel Rodarte's request. His proposal will be presented to the members at the next Executive Board Special meeting to be held April 16, 2016. Motion was made by Frank Zerunyan and seconded by Mark Waronek. Motion was approved unanimously.

Secretary Treasurer, Michael Davitt motion to use recruiter Bob Murray as back-up should considerations and negotiations fail with Mr. Rodarte. Approved without objections.

### ***Vice President's Report- Lou La Monte***

Vice President La Monte reported on the 2016 Annual Municipal Seminar in Indian Wells on May 12-15, 2016. The city of Malibu and staff are working closely to finalize the program and session topics.

### ***Executive Director- Sam Olivito***

Director Sam Olivito reported that he is continuing his efforts to set up meeting with Supervisor Don Knabe, Supervisor Mark Ridley-Thomas, Speaker Elect Rendon, along with Fire Chief Daryl Osby. Supervisor Khuel will not meet but suggests we meet with her staff.

Director Olivito gave a brief report on the Liability Trust Fund history and current status.

Director Olivito announced to the board members that they have been invited by Los Angeles CEO, Sachi Hamai to participate in the Mayors Regional Summit to combat homelessness on March 31, 2016 in the city of South Gate.

***Budget & Audit Committee- Chair Nancy Tragarz***

Chair Tragarz reported she met with the committee last month and developed the 2016/2017 Budget. The committee has reviewed last year's Audit and Income and Expenses.

Chair Tragarz and the committee made some adjustments based upon restructuring our management services on a going forward basis. The recommended Budget was emailed to the members for consideration and action.

The committee therefore recommends approval and distribution to the Board of Directors' for the 2016/2017 Budget.

President Camacho asked for a motion. Mark Waronek moved and Liz Reilly seconded the motion to accept the Budget & Audit Committee recommendation. Motion was approved unanimously.

***Legislative Committee- Chair Jorge Morales***

Chair Morales gave a brief reported on Measure R2 Transportation Bond and kept the members up-to-date on the measures that will be on the ballot.

***City Manager's Committee- Chair Rene Bobadilla***

Chair Bobadilla announced a meeting will take place at the Monterey Hills Steakhouse on March 24<sup>th</sup> at 12noon for the City Manager's Committee. Ken Farfsing will give an update on the next phase of the stormwater funding options report.

Chair Bobadilla also announced a presentation will be given to the City Manager's on the changes made by Southern California Edison as they begin to downsize and reorganize staff.

Chair Bobadilla reported that the Technical Advisory Committee of City Managers has met several times to address some issues that the board had concerns about.

Chair Bobadilla gave a brief report on the Liability Trust Fund Surcharge increase and the new increase for the Sheriff's contract. The current surcharge is 6% for Sheriff and 4% for all other departments. July 1<sup>st</sup> the surcharge will increase to 9.5% and 4.5% for all other departments.

Lastly, Chair Bobadilla reported he attended the Sheriff/City Managers Annual Meeting in Santa Clarita.

***PAC Meeting***

President Camacho reported that **The Executive Board meeting was recessed at 9:05 pm, and the PAC meeting convened.** Executive Director Olivito asked for a motion to approve sponsorship and contribute to the League of California Cities CitiPac.

Motion: Olivito recommended a sponsorship and contribution of \$2,500 to the League of California Cities CitiPac.

Moved: Michael Davitt

Seconded: Mark Waronek

Action: Approved unanimously without objection.

**The PAC meeting was adjourned at 9:06 pm, and the Executive Board meeting reconvened**

**Unresolved Business:**

**New Business:** Executive Director Olivito requested a sponsorship including tabletop at SCAG's 2016 General Assembly Conference on May 5-6, 2016 at La Quinta Resort and Club.

Motion: Olivito recommended a sponsorship and tabletop for \$5,000 to SCAGs 2016 General Assembly Conference.

Moved: James Bozajian

Seconded: Sandra Armenta

Action: Approved unanimously without objection.

**ADJOURNMENT:** There being no further business to conduct, or actions required, President Camacho adjourned the March 3<sup>rd</sup> Executive Board meeting proceedings at 9:06 PM.

Next Board meeting, location and date to be determined.

Recorded by: Sam Olivito, Executive Director  
Cristina Shore, Management Analyst

\_\_\_\_\_  
Michael Davitt  
Secretary/Treasurer