

2015-2016
EXECUTIVE
BOARD

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Pico Rivera

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Rolling Hills Estates

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Walnut

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RENE BOBADILLA
*City Managers/
Administrative Committee*
Pico Rivera

ANA MARIA QUINTANA
*Legal City/County
Contracts Committee*
Bell

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South Gate

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Committee*
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Executive Director



CALIFORNIA CONTRACT CITIES ASSOCIATION

To: **MAYORS, COUNCILMEMBERS AND
CITY MANAGERS/ADMINISTRATORS**

FROM: **GUSTAVO CAMACHO, PRESIDENT
NANCY TRAGARZ, CHAIR OF THE BUDGET/AUDIT COMMITTEE**

SUBJECT: **2016-2017 RECOMMENDED BUDGET FOR ACTION AT THE
APRIL 20, 2016 BOARD OF DIRECTORS MEETING TO BE
HOSTED BY PICO RIVERA**

Attached for your review and information is the recommended Fiscal Year 2016–2017 Budget. This budget is based on the current year's revenue and expenditures to date, as outlined in the 2015-2016 Fiscal Year Budget.

The California Contract Cities Association is recognized as California's second largest municipal advocacy organization and includes cities that are large, medium and small.

Our association's high quality seminars and educational programs are available to all California elected and appointed officials and their staff. In addition to our instructive sessions we always include State mandated ethics training at our annual meeting in May.

Recognizing the critical and ongoing worth of sharing our mission as well as growing our membership, our participants travel to the State Capitol each year in an effort to meet with legislators and Constitutional Officers – both veteran and new – to express our association values, concerns and recommendations. The strength of our organization continues to be our advocacy on behalf of our communities as we act with one voice on issues of public policy.

Because development of the association's united voice is of high priority, we continue to encourage each member to reach out and include non-member elected officials in our association activities.

The Executive Board reviewed in detail the proposed Fiscal Year 2016-2017 Budget as submitted by the Budget and Audit Committee at their March 2, 2016 regularly scheduled meeting. The Executive Board voted unanimously to recommend adoption of this proposed budget. The Executive Board believes this budget best represents the needs, goals and objectives of our member cities going forward into the 2016-2017 fiscal year.

Attachment: Recommended Fiscal year 2016-2017 Budget

CCCA BUDGET AND AUDIT COMMITTEE
Proposed Budget 2016-2017

	Actual Audit 7/1/14 - 6/30/15	Budget 2015/2016	Budget 2016/2017
Income			
Membership Dues	\$ 210,469.00	\$ 200,000.00	230,000.00
Associates Dues	\$ 224,550.00	\$ 265,000.00	250,000.00
Interest Earnings	\$ 1,630.00	\$ 1,500.00	1,500.00
Miscellaneous		\$ -	
Annual Seminar	\$ 279,490.00		280,000.00
Fall Seminar	\$ 71,825.00		70,000.00
Legislative Tour	\$ 20,140.00		25,000.00
Special Events Net/ Sponsors		\$ 60,000.00	
Total Income	\$ 808,104.00	\$ 526,500.00	856,500.00
Expense			
Direct Expenses:			
Annual Municipal Seminar	\$ 204,511.00		\$ 210,000.00
Fall Educational Seminar	\$ 65,323.00		\$ 70,000.00
Sacramento Legislative Tour	\$ 15,633.00		\$ 20,000.00
Total Direct Expense	\$ 285,467.00		\$ 300,000.00
Indirect Expense:			
Administrative/Management Services	\$ 421,351.00	\$ 413,400.00	\$ 350,000.00
Rent	\$ 21,600.00	\$ 21,600.00	\$ 20,000.00
Telephone (office & internet)	\$ 3,082.00	\$ 3,500.00	\$ 3,000.00
Accounting	\$ 4,899.00	\$ 5,000.00	\$ 5,000.00
Other Professional Expenses	\$ 2,060.00	\$ 700.00	\$ 4,000.00
Insurance (D & O, Gen. Liability))			\$ 10,000.00
Bank Charges	\$ -	\$ 50.00	\$ 50.00
Bereavements	\$ -	\$ 1,500.00	\$ 750.00
Paypal Fees	\$ 286.00	\$ 600.00	\$ 600.00
Awards and Gifts Op/Spec Fund	\$ 1,805.00	\$ 6,000.00	\$ 4,000.00
Corporate Fees	\$ 125.00	\$ 80.00	\$ 125.00
Miscellaneous	\$ -	\$ 1,000.00	
Legal Committee	\$ -		
Legislative Comm Expense	\$ -	\$ 5,000.00	\$ 4,500.00
Committee Expenses	\$ 2,461.00	\$ 5,000.00	\$ 3,500.00
Executive Board Expenses	\$ 13,762.00	\$ 9,000.00	\$ 13,000.00
Audit and Tax Return	\$ 4,590.00	\$ 4,700.00	\$ 4,600.00
Postage	\$ 1,893.00	\$ 3,000.00	\$ 2,000.00
President's Fund	\$ 1,373.00	\$ 3,000.00	\$ 3,000.00
Printing & Supplies - Op/Spec	\$ 4,975.00	\$ 3,750.00	\$ 6,000.00
Dues & Sponsorships	\$ 6,075.00	\$ 11,500.00	\$ 11,500.00
Travel & Meetings	\$ 12,646.00	\$ 17,500.00	\$ 17,500.00
Web Site Expense	\$ 11,632.00	\$ 3,500.00	\$ 2,400.00
Total Expense	\$ 800,082.00	\$ 519,380.00	\$ 765,525.00
Net Ordinary Income	\$ 8,022.00	\$ 7,120.00	\$ 90,975.00