



February 11, 2015

EXECUTIVE BOARD

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Artesia

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CITY MGRS/ADM. COMMITTEE
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**To: MAYORS, COUNCILMEMBERS AND
CITY MANAGERS/ADMINISTRATORS**

**FROM: VICTOR MANALO, PRESIDENT
MICHAEL DAVITT, CHAIR OF THE BUDGET/AUDIT COMMITTEE**

**SUBJECT: 2015-2016 RECOMMENDED BUDGET FOR ACTION AT THE
APRIL 22, 2015 BOARD OF DIRECTORS MEETING TO BE
HOSTED BY THE CITY OF ARTESIA**

Attached for your review and information is the recommended Fiscal Year 2015–2016 Budget. This budget is based on the current year’s revenue and expenditures to date, as outlined in the 2014-2015 Fiscal Year Budget.

The California Contract Cities Association is recognized as California’s second largest municipal advocacy organization and includes cities that are large, medium and small.

Our association’s high quality seminars and educational programs are available to all California elected and appointed officials and their staff. In addition to our instructive sessions we always include State mandated ethics training at our annual meeting in May.

Recognizing the critical and ongoing worth of sharing our mission as well as growing our membership, our participants travel to the State Capitol each year in an effort to meet with legislators and Constitutional Officers – both veteran and new – to express our association values, concerns and recommendations. The strength of our organization continues to be our advocacy on behalf of our communities as we act with one voice on issues of public policy.

Because development of the association is of high priority, we continue to encourage each member to reach out and include non-member elected officials in our association activities.

The Executive Board reviewed in detail the proposed Fiscal Year 2015-2016 Budget as submitted by the Budget and Audit Committee at their February 4, 2015 regularly scheduled meeting. The Executive Board voted unanimously to recommend adoption of this proposed budget. The Executive Board believes this budget best represents the needs, goals and objectives of our member cities going forward into the 2015-2016 fiscal year.

Attachment: Recommended Fiscal year 2015-2016 Budget

CCCA BUDGET AND AUDIT COMMITTEE
Proposed Budget 2015-2016

	Actual Audit Jul 2013 Jun 2014	Budget 2014/2015	Budget 2015/2016
Income			
Membership Dues	\$ 198,902.00	\$ 200,000.00	200,000.00
Associates Dues	\$ 231,160.00	\$ 275,000.00	265,000.00
Interest Earnings	\$ 1,620.00	\$ 1,500.00	1,500.00
Miscellaneous		\$ -	
Special Events Net/Sponsors	\$ 60,345.00	\$ 35,000.00	60,000.00
Total Income	\$ 492,027.00	\$ 511,500.00	526,500.00
Expense			
* Administrative/Management Services	\$ 400,820.00	\$ 436,775.00	\$ 435,000.00
Bank Charges		\$ 50.00	\$ 50.00
Bereavements	\$ 482.00	\$ 1,500.00	\$ 1,500.00
Paypal Fees	\$ 578.00	\$ 500.00	\$ 600.00
* Awards and Gifts Op/Spec Fund	\$ 5,140.00	\$ 1,500.00	\$ 6,000.00
Corporate Fees	\$ 30.00	\$ 80.00	\$ 80.00
Miscellaneous	\$ 578.00	\$ -	\$ 1,000.00
Legal Committee	\$ -		
Legislative Comm Expense		\$ 4,500.00	
* Committee Expenses	\$ 8,966.00	\$ 3,500.00	\$ 10,000.00
Executive Board Expenses	\$ 8,688.00	\$ 7,000.00	\$ 9,000.00
Accounting and Audit	\$ 9,683.00	\$ 9,700.00	\$ 9,700.00
		\$ -	
Other Professional Expenses		\$ 700.00	\$ 700.00
Postage	\$ 3,308.00	\$ 2,000.00	\$ 3,000.00
President's Fund	\$ 1,137.00	\$ 3,000.00	\$ 3,000.00
* Printing & Supplies - Op/Spec	\$ 3,512.00	\$ 7,500.00	\$ 3,750.00
Dues & Subscriptions	\$ 5,325.00	\$ 5,500.00	\$ 11,500.00
Telephone	\$ 3,332.00	\$ 3,500.00	\$ 3,500.00
Travel & Meetings	\$ 12,353.00	\$ 17,500.00	\$ 17,500.00
Web Site Expense	\$ 2,528.00	\$ 3,500.00	\$ 3,500.00
Total Expense	\$ 466,460.00	\$ 508,305.00	\$ 519,380.00
Net Ordinary Income	\$ 25,567.00	\$ 3,195.00	\$ 7,120.00

* consistant with audited catagories